

SMS for Email

Included in your Rockend SMS package, is the ability to send SMS from any email client (EmailSMS) – you are also able to send through Outlook Mobile Service (OMS) for Outlook 2007 and 2010 users.

Sending SMS from your email is quick and easy, but the most notable feature of EmailSMS is the ability to receive replies to your messages in email format to your inbox. OMS further simplifies the EmailSMS feature by allowing you to preset parameters within Outlook for a one step sending process!

SMS for Email Options:-

1. Sending EmailSMS using any email client
2. Outlook Mobile Service (OMS) integrated SMS sending via outlook 2007 and 2010

EMAIL SMS SET-UP CHECKLIST

1. ☐ Sending EmailSMS *[page 2]*
2. ☐ Setting up Outlook Mobile Service (OMS) 2007 and 2010 *[page 5]*

Important Note for users of Rockend SMS

To set-up OMS you need to have your Rockend SMS Welcome Email which includes your OMS API Access Token (OMS username) and Token ID (OMS Password). If you do not have this email API details are accessible via the Rockend SMS Online Portal, simply login at www.rockendsms.com.au and go to:

Settings > API

and click on **Default API Key**

1 SENDING EMAILSMS

1. Open you email and click on **New Email**
2. In the **to:** field Simply type recipient mobile number followed by **@sms.messageport.com.au**
eg 04XXXXXXX@sms.messageport.com.au

Untitled - Message (HTML)

FILE MESSAGE INSERT OPTIONS FORMAT TEXT REVIEW ADOBE PDF

Clipboard Basic Text Names Include Adobe Send & Track Tags Zoom Apps

From support@edgility.com.au

To... 0410111222@sms.messageport.com.au

Cc...

Subject

Please Note:

You can send to multiple numbers by separating with a comma or semi colon.

Untitled - Message (HTML)

FILE MESSAGE INSERT OPTIONS FORMAT TEXT REVIEW ADOBE PDF

Clipboard Basic Text Names Include Adobe Send & Track Tags Zoom Apps

From support@edgility.com.au

To... 0410111222@sms.messageport.com.au; 0410111333@sms.messageport.com.au; 0410111444@sms.messageport.com.au

Cc...

Subject *RockendSMS*

3. *Would you like replies to your SMS?* If so keep subject line blank.
Would you like to block replies to your SMS? If so, in the subject field type ***YourSenderID***
e.g ***Rockend SMS***

Untitled - Message (HTML)

FILE MESSAGE INSERT OPTIONS FORMAT TEXT REVIEW ADOBE PDF

Clipboard Basic Text Names Include Adobe Send & Track Tags Zoom Apps

From support@edgility.com.au

To... 0410111222@sms.messageport.com.au

Cc...

Subject *RockendSMS*

Please Note:

Alphanumeric Sender ID's are a minimum of 4 characters and maximum of 11.
Sender ID'd **cannot** contain symbols (e.g & , / , #) or spaces and may **only** contain letters and number.

4. Type your message in the email body.

Please Note:

As a default your max character count is 160 including space (*160 Characters = 1 SMS = 1 message part*). If you exceed the 160 character count the system will cut off your SMS.

If you would like to extend this to more than 1 Message Part please login into your Rockend SMS Account at www.rockendsms.com.au and go to;

Settings > Profile & Setting

Under **Email to SMS Options** you can change the number of message parts.

Note: 1 message part = 1 SMS, 2 message part = 2 SMS and so on.

- When sending EmailSMS, please ensure that you remove any signatures / graphics / disclaimers from the message body. A quick and easy solution is to add **#END#** to the end of your message. This will automatically remove any content after this prompt without the need to manually remove.

The screenshot shows a web-based email composition interface. The 'To' field is populated with '0410111222@sms.messageport.com.au;'. The 'Subject' field contains '*RockendSMS*'. The message body text is: 'Hi Natalie, this is a reminder that the plumber will be onsite at 11am tomorrow morning. Please call if this is inconvenient. Regards Your Real Estate 1300764451 #END#'. The text '#END#' is highlighted with a red rectangular box. Below the message body is the 'Rockend SMS Support Team' logo, which includes the text 'edgility powering rockendSMS' and a stylized graphic of three red dots connected by lines.

- Once you have finished composing your message click **Send**.

2 SETTING UP OUTLOOK MOBILE SERVICE (OMS) 2007 AND 2010

The Outlook Mobile Service feature allows clients to send text messages to any mobile number or Outlook contact with ease and can be easily integrated with Microsoft Outlook 2007 and 2010

Outlook integration offers a variety of other features such as:

- Send SMS to Outlook contacts
- Manage SMS messages just like emails – Save drafts, Sent items, Print
- Full 2-way SMS functionality - receive SMS replies back to your Outlook inbox
- Push calendar reminders via SMS.
- Use Outlook speller and proofing tools
- Cut and paste text from other applications
- Full support for groups and distribution lists
- Schedule messages for later delivery (2007 only)
- Auto redirect for important messages, reminders and next day calendar summary

OMS 2007 AND 2010 SET-UP CHECKLIST

- Ensure you have received your “Rockend SMS Welcome Email”
- Set up OMS in Outlook
- Test SMS from Outlook

Please Note:

If you do not have your Welcome Email, your API details are accessible via the Rockend SMS Online Portal, simply login at www.rockendsms.com.au and go to:

Settings > API

and click on **Default API Key**

2.1 SENDER ID OPTIONS WHEN SENDING VIA OMS

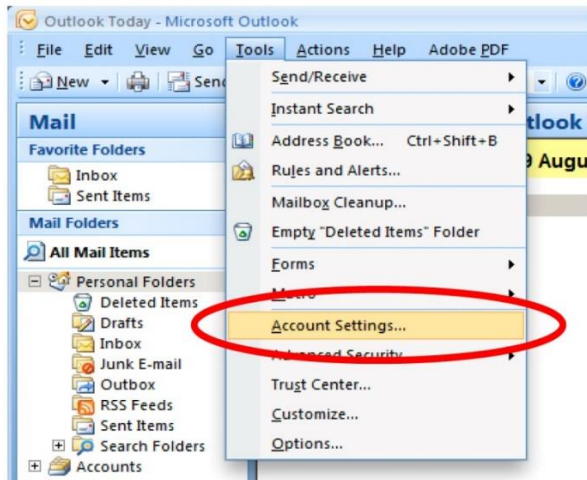
When sending via OMS replies are enabled. A default data number will be created as the Sender ID.

Please Note:

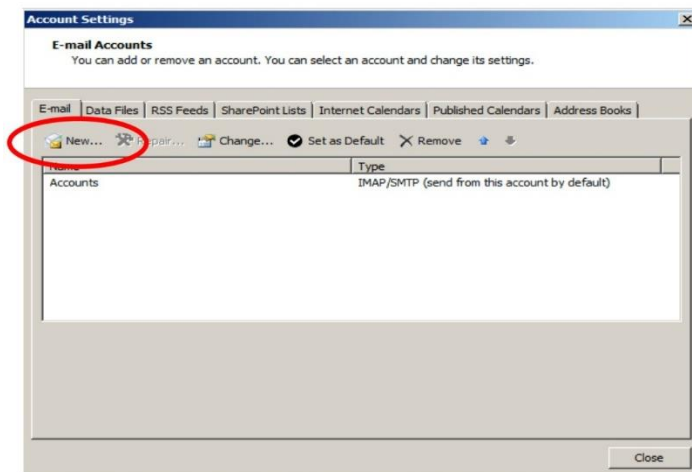
The Sender ID cannot be edited when sending via OMS. Replies cannot be blocked.

2.2 SETTING UP OMS IN OUTLOOK 2007

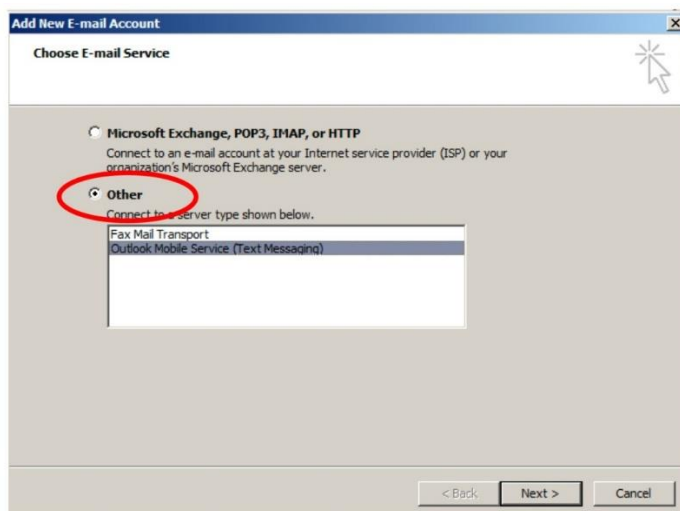
1. In the top menu click on **Tools** and then click on **Account Settings**



2. In **Account Settings** click **New**



3. In the **Choose E-Mail Service** window click **Other** and then select **Outlook Mobile service (Text Messaging)** and then **Next**



- To populate **Account Settings** in the *Add New Outlook Mobile Service Account* window enter the following details:

Server Information;

Web Service Address: *https://outlook.messageport.com.au*

Logon Information: In order to fill in the **Logon Information** you will need to have your Rockend SMS Online API Access Token and Token ID.

Logon Information;

User ID: *Rockend SMS API Access Token*

Password: *Rockend SMS API Token ID*

Check **Remember password** Checkbox

❶ Please Note:

If you do not have your Welcome Email, your API details are accessible via the Rockend SMS Online Portal, simply login at www.rockendsms.com.au and go to:

Settings > API

and click on **Default API Key**

- ❶** An **API Access Token** (OMS username) and **API Token ID** (OMS password) is generated specifically for OMS and is different to your Rockend SMS Online Password, API details are unique for each user.

- Click on **More Settings**

Outlook Mobile Service Information and Settings

Configure Service Options

Account Name

Type the name by which you want to refer to this account. For example: "Work" or "Text Message Service"

OutlookSMS

Service Information

Service Provider: MessagePort
Service Name: MessagePort OMS

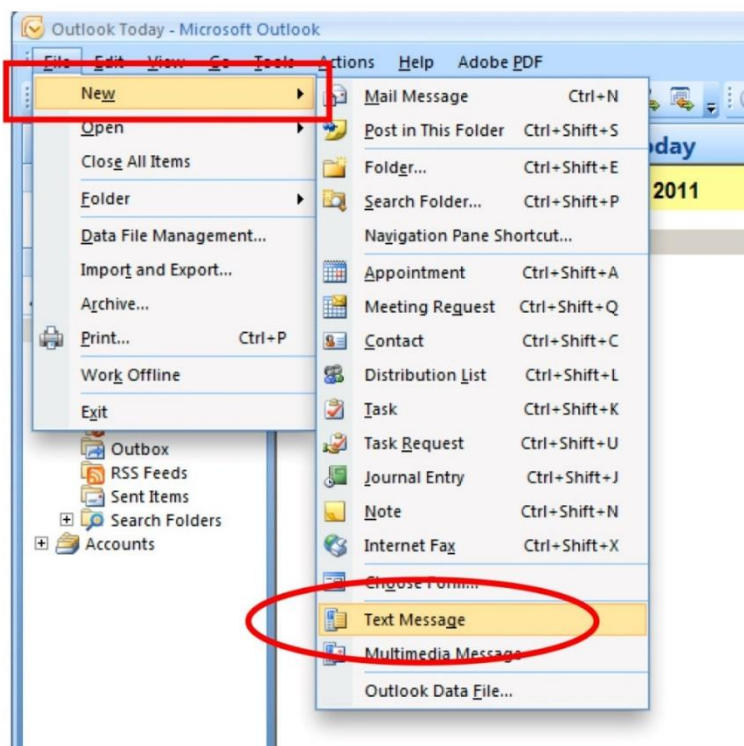
[Log-in to the service provider site to configure additional settings such as your reply-to address](#)

Other User Information

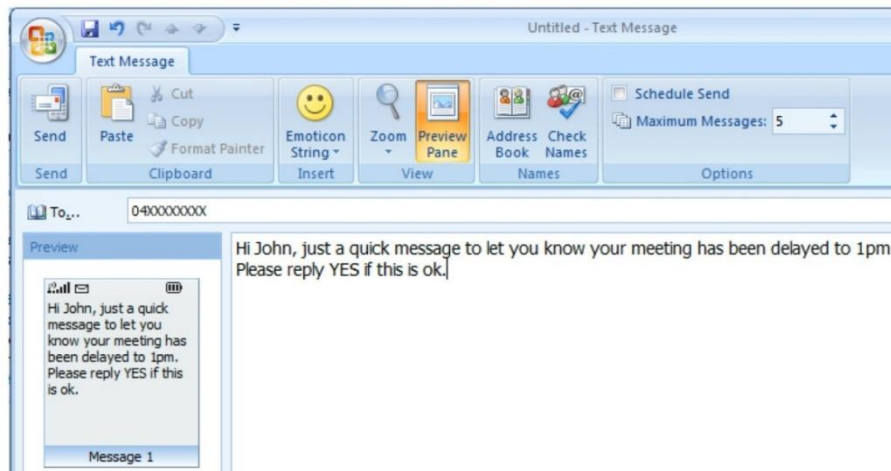
Your Phone Number: 0400038475

OK Cancel

- a. Enter **Account Name** as **Rockend SMS**
 - b. Enter your mobile number in **Your Phone Number** Field
 - c. Then Click ok to return to the previous screen
6. Click **Test Account Settings** follow the prompts and click **OK**
7. **Restart Outlook**
8. Set-up is now complete.
To send an SMS click **New Items** and select **Text Message**.



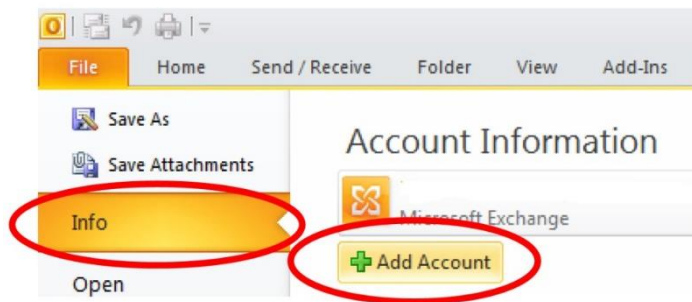
9. Select a contact by clicking **To** or enter a mobile number in the text box. Alternatively start typing the name of an Outlook contact and then use the **Check Names** button to assist in finding the contact. Type your message in the text area.



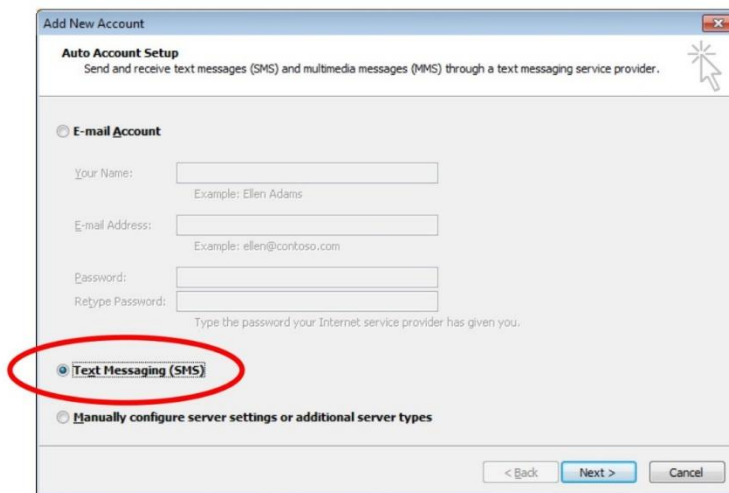
10. Click **Send**. Message will be sent to the requested number.

2.3 SETTING UP OMS IN OUTLOOK 2010

1. In the top menu click on **File** and then click on **Add account**.



2. In *add new account* dialogue box select the radio button **Text Messaging (SMS)**. Then **Next**



3. To populate **Account Settings** in the *Add New Outlook Mobile Service Account* window enter the following details:

Service Provider URL: *https://outlook.messageport.com.au/*

User ID: *Rockend SMS API Access Token*

Password: *Rockend SMS API Token ID*

Check **Remember password** checkbox

❗ Please Note:

If you do not have your Welcome Email, your API details are accessible via the Rockend SMS Online Portal, simply login at www.rockendsms.com.au and go to:

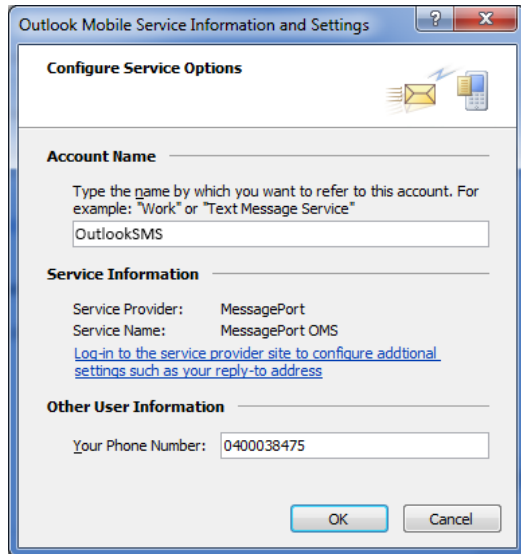
Settings > API

and click on **Default API Key**

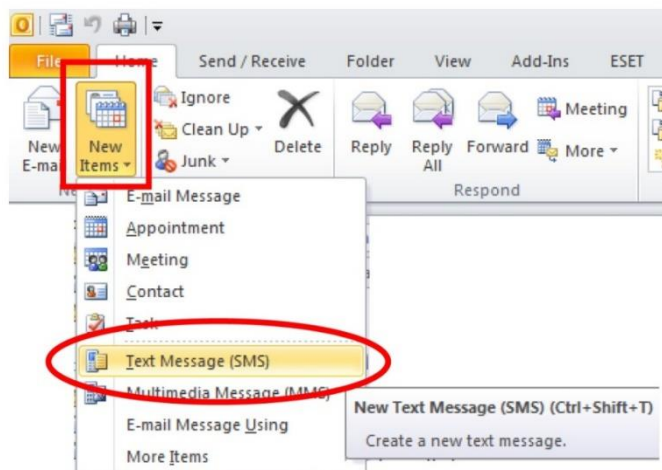
- ❗ An **API Access Token** (OMS username) and **API Token ID** (OMS password) is generated specifically for OMS and is different to your Rockend SMS Online Password, API details are unique for each user.

4. Click on *More Settings*

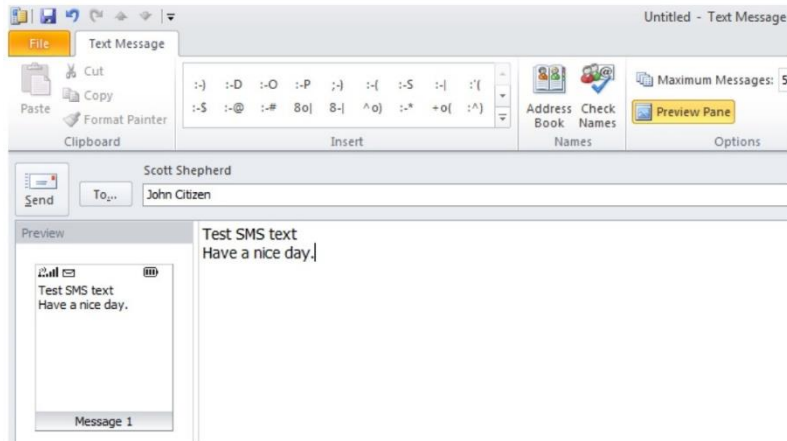
- Enter **Account Name** as **Rockend SMS**
- Enter your mobile number in **Your Phone Number** Field
- Then Click ok to return to the previous screen



5. Restart Outlook
6. Set-up is now complete
To send an SMS click **New Items** and select **Text Message (SMS)**.



7. Select a contact by clicking on **To** or enter the number you wish to send to in the text box. Alternatively start typing the name then use the **Check Names** button to assist you to find the contact. Type your message in the text area.



8. Click **Send**. Your message will be sent to the requested number.